



## Quick Start Guide


### Download and install the app

1. Navigate to the [RingCentral downloads page](#).
2. In the **RingCentral app** column, select the download link for your computer or mobile device's operating system.
3. Allow the download to finish and then select the downloaded file to **Run** the installation file.

### Log in

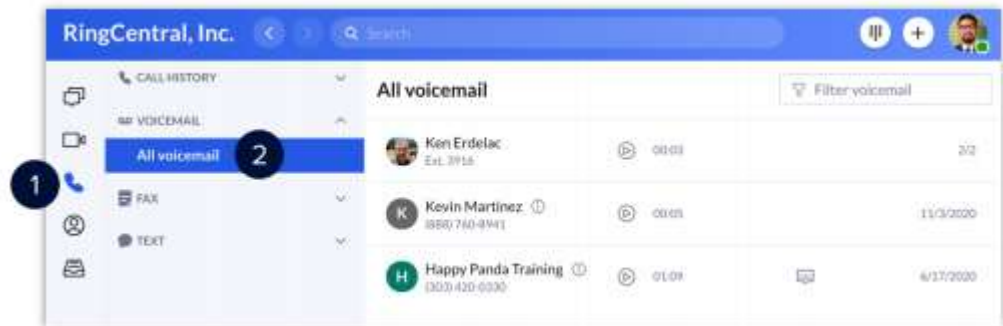
1. Launch the RingCentral app
2. Click the **Sign in** button
3. Type in your PSC username and password when prompted.

### Make a call

1. Click the **Dial pad** icon at top right. 
2. If an **Alert** appears, click **Close**.
3. Enter a number in the dial pad and dial the number in one of two ways:
  - a. Type a name or phone number of the person you'd like to call to populate a list of options. Select the contact you'd like to dial to start a call.
  - b. Manually press the keys on the dial pad to dial a number. Click the green button at the bottom to start the call.

### Check your voicemail

1. Click the **Phone Fax Text** icon.
2. Click **All voicemail**.



Visit [Support.RingCentral.com](https://support.ringcentral.com) for complete guides and videos.